

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF
APRIL 22 – 26, 2019

MONDAY, APRIL 22, 2019

- | | | |
|----------|--|---|
| *1:30 pm | Planning Commission – Transportation Subcommittee | GB Metro Transportation Center 901 University Avenue |
| *3:30 pm | Professional Football Stadium District | MVP Box 4039, Lambeau Field 1265 Lombardi Avenue |
| *5:00 pm | Land Conservation Subcommittee (Note Time and Location) | BC Public Works Department 2198 Glendale Avenue |
| *5:15 pm | Planning, Development & Transportation Committee (Note Time and Location) | BC Public Works Department 2198 Glendale Avenue |

TUESDAY, APRIL 23, 2019

- | | | |
|-----------|---|---|
| *10:00 am | Public Safety Communications Advisory Board | BC Emergency Operations Center 3030 Curry Lane |
|-----------|---|---|

WEDNESDAY, APRIL 24, 2019

- | | | |
|----------|--------------------------|---|
| *6:00 pm | Human Services Committee | Room 200, Northern Building 305 E. Walnut Street |
|----------|--------------------------|---|

THURSDAY, APRIL 25, 2019

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center Board of Directors | ADRC 300 S. Adams Street |
| *5:30 pm | Education & Recreation Committee | Room 200, Northern Building 305 E. Walnut Street |

FRIDAY, APRIL 26, 2019

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

AGENDA
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE

Monday, April 22, 2019
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
1:30 p.m.

ROLL CALL

(Voting)

| | | | |
|---------------|-------|------------------------------|-------|
| Dave Betts | _____ | Doug Martin (Chair) | _____ |
| Geoff Farr | _____ | Rebecca Nyberg | _____ |
| Sean Gehin | _____ | Marty Piette | _____ |
| Steve Grenier | _____ | Eric Rakers | _____ |
| Matt Halada | _____ | Brandon Robinson | _____ |
| Ed Kazik | _____ | Andy Smits | _____ |
| Patty Kiewiz | _____ | Nick Uitenbroek (Vice-Chair) | _____ |
| Tom Klimek | _____ | Vacant – Oneida Nation | _____ |

(Non-voting)

| | |
|--------------------------------|-------|
| Mary Forlenza (FHWA – Madison) | _____ |
| Diane Paoni (WisDOT – Madison) | _____ |
| William Wheeler (FTA Region 5) | _____ |

ORDER OF BUSINESS

1. Approval of the March 13, 2019, Transportation Subcommittee meeting minutes.
2. Recommendation to the BCPC Board of Directors regarding a major amendment to the 2019-2023 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
3. Discussion regarding the MPO's upcoming Surface Transportation Block Grant (STBG) project application process.
4. Any other matters.
5. Adjourn.

ANYONE WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

**GREEN BAY/BROWN COUNTY
PROFESSIONAL FOOTBALL STADIUM DISTRICT
AGENDA
MONDAY, APRIL 22, 2019
3:30 P.M.**

**LAMBEAU FIELD
MVP BOX 4039
Enter American Family Insurance Gate
Follow Signs to 4th Level**

1. Call the Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve/Modify Agenda
5. Request for Approval of the Minutes – February 18, 2019
6. Communications:
 - A. *Milwaukee Business Journal* Articles:
 - “Beyond Miller Park’s Sales Tax”
 - “How One Wisconsin County is Addressing Funding”
 - B. WIAA Thank You Note
 - C. Late Communications (if any)
7. Special Events & Economic Development Fund Update:
 - A. Detail of Special Events and Economic Development Fund
 - B. Post Event Information:
 - WIAA State Girls Basketball Tournament
 - WAMO State Pool Tournament (if available)
 - C. Funding Request Update - Brown County Fairgrounds Master Plan & Connectivity Study
8. February, March 2019 Financial Reports
9. Director’s Report
10. Other Matters Authorized by Law
11. Motion to Adjourn

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantinne, Chair; Dave Kaster, Vice Chair
Steve Deslauriers, Bernie Erickson, Alex Tran
Citizen Rep: Stan Kaczmarek

LAND CONSERVATION SUBCOMMITTEE

Monday, April 22, 2019

5:00 PM

**Brown County Public Works Department
2198 Glendale Ave – Village of Howard
Green Bay, WI**

PLEASE NOTE TIME & LOCATION

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 25, 2019.

Comments from the Public

Land Conservation Department

1. Open Positions Report.
2. Financials.
 - a. Budget Status Report (Unaudited) December 31, 2018.
 - b. Budget Status Report (Unaudited) January 31, 2019.
 - c. Budget Status Report (Unaudited) February 29, 2019.
3. Directors Report:
 - a. Presentation, Ryan Jacques Glacierland RC&D.
 - b. Plum and Kankapot watershed project update.

Other

4. Such Other Matters as Authorized by Law.
5. Adjourn.

Norb Dantinne, Jr., Chair

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PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson, Chair; Dave Kaster, Vice Chair
Norbert Dantine, Steve Deslauriers, Alex Tran

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

**Monday, April 22, 2019
Approx. 5:15 PM (Or to follow Land Con)
Brown County Public Works Department
2198 Glendale Ave – Village of Howard**

***PLEASE NOTE TIME & LOCATION**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 25, 2019.

Comments from the Public

Consent Agenda

1. Harbor Commission (February 11, 2019).
2. Planning Commission Board of Directors (February 6, 2019).
3. Solid Waste Board (March 18, 2019).
4. Airport - Budget Status Financial Report for December 2018 and February 2019 – Unaudited.
5. Planning Commission – Budget Status Financial Report for December 2018, January and February 2019 – Unaudited.
6. Property Listing - Budget Status Financial Report for December 2018, January and February 2019 – Unaudited.
7. Zoning - Budget Status Financial Report for December 2018, January and February 2019 – Unaudited.
8. Register of Deeds - Budget Status Financial Report for December 2018 – Unaudited.

Communications

9. Communication from Supervisors Van Dyck and Deslauriers: Request that prior to any consideration being given to Brown County Organics to lease County owned property in Southern Brown County, that the Port and Solid Waste Authority require Brown County Organics to engage the services of a waste water expert to advise the County on the viability of the water treatment methodology being proposed by Brown County Organics waste water expert to be selected at the discretion of the County and paid for by Brown County Organics.
Referred from April County Board.

Resolutions & Ordinance

10. 2018 Balanced Budget Adjustment.

Extension Brown County

11. Director's Report.

Register of Deeds

12. Register of Deeds Annual Report.

Airport

13. 12+-Hour Shift Report.
14. Open Positions Report.
15. Director's Report.
 a. Air Service Updates.
 b. Upcoming Events.

Port & Resource Recovery

16. Refuse Transfer Station Scale RFB – Request for Approval.
17. Refuse Transfer Station Scale House Remodeling RFB – Request for Approval.
18. Federal Policy Positions – Request for Approval.
19. Director's Report.

Public Works

20. Summary of Operations Report.
21. Director's Report.

Land Information - No agenda items.

Other

22. Acknowledging the bills.
23. Such other matters as authorized by law.
24. Adjourn.

Bernie Erickson, Chair

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PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf
Chief Alan Matzke – DP Fire/Rescue
Chief David Litton – Green Bay Metro FD
Chief Rich VanBoxtel – Oneida PD
Chief Greg Deike – Wrightstown PD

Sheriff Todd DeLain – BC Sheriff
Chief Derek Beiderwieden – DePere PD
Chief Randy Bani – Hobart/Lawrence PD
Chief Mark Hendzel – Pulaski PD

Director Chris Gabryszek – County Rescue
Chief Andrew Smith – Green Bay PD
Chief Kurt Minten – Lawrence PD
Chief Tom Kujawa – UW-Green Bay PD

MEETING NOTICE AND AGENDA

A meeting of the Brown County Public Safety Communications Advisory Board has been set for
Tuesday, April 23, 2019 at 10:00 a.m.

Brown County Emergency Operations Center – 3030 Curry Lane, 2nd Floor

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Communications Center Update
- V. CAD Update
- VI. Standardized Operating Procedures
- VII. Dispatch Users Group (DUG) Update
- VIII. Roundtable
- IX. Other Matters
- X. Next Meeting:
- XI. Adjourn

Cullen Peltier - Director
Public Safety Communications

Any person wishing to attend whom, because of disability requires special accommodations should contact Brown County Public Safety Communications Department at (920) 391-7400, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Public Safety Advisory Board may be taken on any of the items, which are described or listed on the agenda.

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, April 24, 2019

6:00 pm

Room 200, Northern Building
305 E. Walnut Street, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 27, 2019.

Comments from the Public

1. Review Minutes of:
 - a. Children with Disabilities Education Board (March 19, 2019).

Communications

2. Communication from Supervisor Ballard re: For the Brown County Board of Health to cease sharing demographic and personal information of residents with drug companies and other third parties for the purpose of sending out notifications of missed vaccinations. Instead, this essential educational program should be operated in-house and a budget adjustment of \$2,500 would be needed. Doing this in-house is consistent with other health departments in the state; allows the program to continue at a low cost; and respects the privacy rights of the citizenry. *Motion at February meeting: To hold 30 days to receive additional information from the Health Department; Motion at March meeting: To hold for one month.*
3. Communication from Supervisors Hoyer and Borchardt re: Draft a resolution acknowledging that September is National Suicide Prevention month. *Referred from April County Board.*

Wind Turbine Update

4. Receive new information – Standing Item.

Resolutions and Ordinances

5. Resolution Amending Membership of Criminal Justice Coordinating Board.
6. 2018 Balanced Budget Adjustment.

Veterans

7. Resolution re: Table of Organization Change Veterans' Services Department Add/Delete Positions and Adjust and Fully Fund Salary.

Health & Human Services Department

8. Budget Adjustment Request (18-150): Any increase in expenses with an offsetting increase in revenue.
9. Resolution re: Table of Organization Change for the Health and Human Services Department – Community Services Division – Deletion and Addition of Youth Support Specialist Position.
10. Resolution re: Table of Organization Change for the Health and Human Services Department – Community Treatment Center Division – Addition and Deletion of Positions.
11. Executive Director's Report.
12. Financial Report for Community Treatment Center and Community Services.
13. Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
14. Request for New Non-Continuous and Contract Providers and New Provider Contracts.

Aging & Disability Resource Center; Syble Hopp – No items.

Other

15. Audit of bills.
16. Such other Matters as Authorized by Law.
17. Adjourn.

Erik Hoyer, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
300 S. Adams St.
Green Bay, WI 54301**

Thursday, April 25, 2019 8:30 a.m.

AGENDA

| Time | Agenda Item | Handout | Action Required |
|-------------|--|----------------|------------------------|
| 8:30 | 1. Pledge of Allegiance | | |
| 8:32 | 2. Introductions | | |
| 8:35 | 3. Adoption of Agenda | Yes | Yes |
| 8:37 | 4. Approval of the minutes of regular meeting of March 28, 2019 | Yes | Yes |
| 8:40 | 5. Comments from the public <ul style="list-style-type: none"> • Must be limited to items not on the agenda • State name and address for the record • Comments will be limited to five minutes • The Board's role is to listen and not discuss comments or take action on those comments at this meeting | | |
| 8:42 | 6. Finance Report <ul style="list-style-type: none"> a. Review and approval of March 2019 Finance Report b. Review of Donor Directed Donations | Yes Yes | Yes |
| 8:50 | 7. Monroe Plaza-Closure Request | Yes | Yes |
| 9:10 | 8. Directors Report <ul style="list-style-type: none"> a. Meeting with Rep Nygren and upcoming Joint Finance Committee Public Hearings b. Progress on Mission and Values c. Net Asset Plan Amendment-Draft | Yes Yes | Yes |
| 9:30 | 9. Staff Report: Laurie Ropson: Quality and Marketing | Yes | |
| 10:00 | 10. Legislative Updates | | |
| 10:10 | 11. Announcements <ul style="list-style-type: none"> a. May 1st Press Event and Ageism Presentation | | |
| 10:25 | 12. Next Meeting – ADRC-May 23, 2019 8:30 AM | | |
| 10:30 | 13. Adjourn | | Yes |

Pat Finder Stone, Chairperson
Aging & Disability Resource Center of Brown County

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Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Paul Ballard, Vice Chair
David Landwehr, Kathy Lefebvre, Ray Suennen

EDUCATION & RECREATION COMMITTEE

THURSDAY, APRIL 27, 2019

5:30 pm

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of Special April 17, 2019 and March 28, 2019

Comments from the Public

Consent Agenda

1. Golf Course - Budget Status Financial Report for December 2018 – Unaudited.
2. Golf Course - Budget Status Financial Report for February 2019 – Unaudited.
3. Museum - Budget Status Financial Report for December 2018 – Unaudited.
4. Museum - Budget Status Financial Report for February 2019 – Unaudited.
5. NEW Zoo - Budget Status Financial Report for December 2018 – Unaudited.
6. NEW Zoo - Budget Status Financial Report for February 2019 – Unaudited.
7. Parks Management - Budget Status Financial Report for December 2018 – Unaudited.
8. Parks Management - Budget Status Financial Report for February 2019 – Unaudited.
9. Audit of Bills.

Discussion / Presentation Items / Superintendent's Report / Director's Report

Golf Course

10. Superintendent's Report.

Library

11. Director's Report.

Museum

12. Director's Report.

NEW Zoo

13. Director's Report.

Park Management

14. Director's Report.
15. Fairgrounds Master Plan Final Report. *Held for 30 days.*

Action Items

16. Communication from Supervisor Lund re: To look at having a historical display at the new expo hall representing the historical figures that have performed at the Veteran's Memorial Arena. *Referred from April County Board.*
17. Museum - 2018 Balanced Budget Adjustment.
18. Parks – Discussion and possible action re: Fee Waiver Request of Approval from Trout Unlimited for use of the Reforestation Camp Pines Shelter on June 6th from 4pm-9pm.

Other

19. Such other matters as authorized by law.
20. Adjourn.

John Van Dyck, Chair

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April 2019

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---|--|---|---------------------------|--------|----------|
| | 1 APRIL FOOL'S DAY | 2 | 3 Public Safety 4 pm Admin 5:30 pm | 4 | 5 | 6 |
| 7 | 8 Executive 5:30 pm | 9 Criminal Justice Coordinating Board 8:00 am | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 Vets 4:30 pm | 17 Mental Health Subcmte 12 pm Special Ed & Rec 6:30 pm Special Admin 6:30 pm Special PD&T 6:45 pm County Board 7 pm | 18 | 19 | 20 |
| 21 | 22 Land Con 5:00 pm PD&T 5:15 pm @ Highway Dept. | 23 | 24 Human Services 6:00 pm | 25 Ed & Rec 5:30 pm | 26 | 27 |
| 28 | 29 | 30 | | | | |

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board Meeting (February 28, 2019)
- Children With Disabilities Education Board (March 19, 2019)
- Citizens Redistricting Advisory Subcommittee (March 18, 2019)
- Library Board (March 21, 2019)
- Solid Waste Board (March 18, 2019)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING

February 28, 2019

PRESENT: Patricia Finder-Stone, Bev Bartlett, Deborah Lundberg, Megan Borchardt Tom Smith, Sam Warpinski, Dennis Rader, Randy Johnson

EXCUSED: Arlie Doxtater, Eileen Littig, Mary Johnson, Linda Mamrosh, Mary Derginer, Amy Payne

ALSO PRESENT: Laurie Ropson, Devon Christianson, Christel Giesen, Debra Bowers, Kristin Willems, Tina Brunner, Jeremy Slusarek, Sherry Piatti, Donovan Miller, Spencer Smet, Allyson Crass, Margaret Miller, Mary Ann Kanugh, Debbie Delveaux, Aurora Zimmerman, Catherine Ramsdell

The meeting was called to order by Chairperson Finder-Stone at 8:30 a.m.

PLEDGE OF ALLEGIANCE:

INTRODUCTIONS: New ADRC Office Assistant Spencer Smet was introduced to the Board

ADOPTIONS OF AGENDA:

Ms. Bartlett/Mr. Smith moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF January 24, 2019:

Supervisor Borchardt/Ms. Lundberg moved to approve the minutes for the January 24, 2019 Meeting. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC:

Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samantha St #54, De Pere, WI 54115. Public Comment was given including:

- Number of programs leaving ADRC
- Meal program and diabetic needs

BINGO Request:

Chairperson Finder-Stone recognized Margaret Miller, 830 Winford Ave, Green Bay, WI 54303. Public comment was given. Ms. Miller expressed concern over the cancellation of the BINGO program at the ADRC. Ms. Miller raised questions in regard to ADRC BINGO:

- Locations for BINGO and challenge in getting to other locations
- High BINGO attendance in comparison to other ADRC programs
- ADRC web pictures of BINGO players
- Lack of ADRC advertisement of programs
- Why can't BINGO programming return to ADRC?

Chairperson Finder-Stone recognized Catherine Ramsdell, 2233 Samantha St #54 De Pere, WI 54115 Public comment was given. Ms. Ramsdell expressed concern over the cancellation of the BINGO program at the ADRC.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JANUARY 2019 FINANCE REPORT:

Ms. Bowers referred to the January 2019 Financial Highlights and ADRC Summary Report to demonstrate the preliminary expenses and revenues for January.

Mr. Johnson/Mr. Smith moved to approve the January 2019 Finance Report. **MOTION CARRIED.**

B. REVIEW OF RESTRICTED DONATIONS:

There were no restricted donations received in January 2019.

DIRECTORS REPORT:

A. MISSION/VISION WORK UPDATE:

Ms. Christianson referred to the proposed plan outline for updating the ADRC Mission/Vision. Ms. Christianson explained there has not been an update in a number of years. Ms. Christianson feels there is an opportunity to make changes that will resonate

more with customers and with staff. Ms. Christianson explained that she has enlisted the help of Ryan Gracyalny, Utech Group, to support this work with the agency. Ms. Christianson explained the Board is invited to the all-staff meeting on March 26th when the agency and the board will begin working on this. Ms. Christianson anticipates that the process will take until the end of 2019 to be complete and is looking forward to participation in this project from ADRC staff, management and board members.

Mr. Smith/Supervisor Borchardt moved to approve the project to update the ADRC Mission/Vision statement. **MOTION CARRIED.**

B. LOAN CLOSET GRANT:

Ms. Christianson explained that community partners have begun meeting to discuss possibilities for a community based loan closet. Ms. Christianson said that a planning grant became available through the Greater Green Bay Community Foundation and that the loan closet project may be a good fit for receiving this grant. ADRC staff and Sue Premo from Options for Independent Living collaborated to put the grant request together. If awarded the group may hire a consultant to assist in writing a business plan, conduct a feasibility study to help get the task force ready to submit an implementation grant for a community loan closet in 2020. Additional conversation ensued.

C. GOALS & OBJECTIVES:

Ms. Christianson referred to the 2019 Committee Goals and Objectives. Each year all committees are evaluated to decide if they are still needed and annual goals are created. Ms. Christianson's intention is to keep the Board updated on these goals each year. Ms. Christianson explained that board members are always welcome at the committees and may ask for updates from any of these committees as well.

D. THANK YOU – OFFICE OF THE BLIND

Each year through the budget process the board approves a grant for specialized equipment for customer of the Office of the Blind and Visually Impaired. The ADRC receives a "Thank You" each year for this.

STAFF REPORT: TINA BRUNNER BENEFIT SPECIALIST COORDINATOR:

Ms. Brunner referred to the Power Point handout which includes the unit mission and several success stories from 2018. Ms. Brunner shared information regarding her staff and volunteers and what roles they are responsible for. The team tagline is "The Red Tape Cutters". They connect people to benefits for Medicare, Medicaid, Social Security, Disability, and Health Insurance. They also advocate for customers in these programs. Ms. Brunner shared 2019 initiatives and challenges. Ms. Finder-Stone and Ms. Christianson thanked Ms. Brunner and her team for their contributions to ADRC customers.

LEGISLATIVE UPDATES:

Ms. Christianson shared that the ADRC will have buses available for attendees to Advocacy Day in Madison on May 14, 2019. Disability Advocacy day is on March 20, 2019.

ANNOUNCEMENTS:

Supervisor Borchardt & Mr. Rader shared that former ADRC board member Melanie Maczka was recognized for Excellence in Non-Profit leadership at the Annual United Way breakfast.

Ms. Christianson informed the board that there will be a press event regarding Older Americans Month on May 1st, 2019 at the ADRC. All are welcome to attend.

NEXT MEETING – ADRC- 300 S. Adams St. March 28, 2019 at 8:30 AM.

ADJOURN:

Mr. Johnson/Mr. Smith moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:28 a.m.

Respectfully Submitted,
Kristin Willems,
Administrative Services Coordinator

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, March 19, 2019

Board Members Present: J. Jansch, B. Clancy, J. Mitchell, L. Franke

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls

Action Item: Call to Order

1. B. Clancy called the meeting to order at 3:35 PM.
2. Open Forum - None
3. Action Item: Approval of February 19, 2019 Minutes
Motion made by L. Franke, seconded by J. Jansch, that the minutes from the February 19, 2019 board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Jansch, seconded by J. Mitchell that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
Abbie N. reviewed the donations and provided the history of the largest donation.
Motion made by J. Mitchell, seconded by L. Franke, that the March donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for February 1, 2019 to February 28, 2019 were reviewed and discussed. Bills were routine in nature.
Motion made by J. Jansch, seconded by L. Franke, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending January 31, 2019 were reviewed. Cash balance is up due to the levy dollars that came in. New flooring is needed in additional classrooms but the costs will be budgeted in the 2020 budget. Additional substitutes have been required due to leaves and vacancies. There is a savings recognized in ID Teachers and Aides. A question was raised whether there is a clause in the Lamer's contract regarding fuel prices when reviewing the transportation costs. There is a clause in our contract with Lamers regarding a scale for the cost of fuel prices.
Motion made by J. Jansch, seconded J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Retirement
K. Pahlow announced the retirement of Mary Shariff. Mary is retiring after 34 years of serving the district and Hopp as a Speech/Language Pathologist. We thank her for her time and the positive difference she has made in the lives of our students.
Motion made by J. Mitchell, seconded by L. Franke, that the Board approve the retirement of Mary Shariff, Speech and Language Pathologist, effective June 30, 2019. MOTION CARRIED UNANIMOUSLY.
9. Discussion Item: Strategic Plan – School Perceptions Survey
K. Pahlow stated that we are ready to go with the School Perceptions survey for staff. Parents and community/donor surveys will be done next fall. Board input and parent feedback were utilized in the survey development. Survey results will be ready in May so the information received can be used for summer planning.
10. Discussion Item: Administrator's Report
K. Pahlow, Administrator -

- Kim informed the board of the passing away of recent retired teacher, Kris Cleereman.
 - Due to inclement weather, we will need to add additional time to meet the time required by the DPI for instructional minutes. June 6 and June 7 will now be full days for the students and staff (with a 2:00 dismissal on June 7th).
 - A group from Green Bay Leadership toured school looking for a project to do. They will be building a pergola over our sandboxes. They will raise the money and provide the labor. Plans have already be drawn up and reviewed.
- A. Nizzie, Principal –
- Bill Clancy wowed our students with beautiful Irish singing and brought Irish dancers along.
 - The Pulaski band entertained our students before they left for New York.
 - Spaghetti dinner had a great turn out. The Parent Organization hired a balloon artist and magician and received positive feedback.
 - Pizza fundraiser is finished. All proceeds go to the classrooms.
 - Nut fundraiser is over. 650 cases were sold.
 - Staff are going to pilot a new curriculum called Teachtown and is designed for students with autism and intellectual disabilities. Curriculum includes basic education, math, reading, social skills for early childhood to high school students. We are able to purchase sections to meet our needs. We are also looking into the Ablenet curriculum, which includes reading, science and math.
- S. Johnson, Director of Special Education and Pupil Services –
- We have purchased the necessary training materials/resources to provide training on *Eating with Ease*. Our speech/language pathologists and school nurse will receive this training as part of Professional Development.
- C. Maricque, Business Manager –
- We are looking at proposals for a new PA system. The system will be paid for with grant funds and a Parent Organization donation. The goal is to have it installed and working by the start of the next school year.
11. Discussion Item: Parent Organization Report
- The parents have just finished up a successful book fair and bake sale. Prom is coming up on May 4th and the golf outing is scheduled for July 13th.
12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 4:08 PM.
- Motion made by L. Franke, seconded by J. Jansch, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.**
13. Action Item: Adjournment
- Motion made by J. Jansch, seconded by L. Franke, to adjourn the March 19, 2019 Brown County Children with Disabilities Board meeting at 4:45 PM. MOTION CARRIED UNANIMOUSLY.**

PROCEEDINGS OF THE BROWN COUNTY
CITIZENS REDISTRICTING ADVISORY SUBCOMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Citizens Redistricting Advisory Subcommittee** was held on Monday, March 18, 2019 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, WI

Present: Robyn Davis, Supervisor Aaron Lissen, Supervisor Tom Lund, Cheryl Mc Cutcheon, Pam Parish
Excused: Ken Bukowski, Tom Joynt, Hector Rodriguez, Tom Sieber
Also Present: Supervisor Dave Landwehr and Supervisor Megan Borchardt

I. Call to Order

This meeting was called to order by Supervisor Tom Lund at 5:00 p.m.

II. Approve/Modify Agenda

Motion made by Supervisor Lund, seconded by Supervisor Lissen to approve the March 18, 2019 Agenda. Motion carried unanimously.

III. Election of Chair

Motion for Aaron Lissen as Chair made by Supervisor Lund, nomination accepted by Lissen, seconded by Mc Cutcheon. Motion carried unanimously.

IV. Election of Vice Chair

Motion for Tom Lund as Vice Chair made by Supervisor Lissen, nomination accepted by Lund, seconded by Parish. Motion carried unanimously.

V. Election of Recording Secretary

Motion for Pam Parish as Recording Secretary made by Mc Cutcheon, nomination accepted by Parish, seconded by Davis. Motion carried unanimously.

VI. Set date and time of regular meetings

Motion made by Supervisor Lund and seconded by Mc Cutcheon to schedule meetings for the next meeting for Tuesday, April 23, 2019 at 6 p.m. Motion carried unanimously.

Comments from the Public: Barb Brown asked if the public can attend the meetings if they are located in a smaller room. Supervisor Lissen responded yes.

1. Presentation by Brown County Planning Department outlining the redistricting process.

Dan with the Brown County Planning Department went over the presentation. Discussion ensued.

Motion made by Supervisor Lund to have Brown County Planning Department and Council bring information on redistricting advisories from neighboring counties and states, Mc Cutcheon seconded. Motion carried unanimously.

2. Such other matters as authorized by law.

None.

3. Adjourn.

Motion made by Lund, seconded by Mc Cutcheon to adjourn at 5:49 p.m. Motion carried unanimously.

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A regular meeting of the Brown County Library Board was held on **March 21, 2019** at **5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: JOHN VAN DYCK, ANNETTE AUBINGER, KAYLA JACOBSON, KATHY PLETCHER (via phone), DAVID RUNNING, and JOHN VANDER LEEST

EXCUSED: MARISSA MELI, HECTOR RODRIGUEZ, and STEVE TERRIEN

ALSO PRESENT: Sarah Sugden, Curt Beyler, Linda Chosa, Sue Lagerman, and Emily Rogers (staff).

CALL TO ORDER President Van Dyck called the meeting to order at 5:15 p.m.

APPROVE/MODIFY AGENDA AND MINUTES Motion by , seconded by , to approve the agenda and minutes. **Motion carried.**

COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

Presentation by Collection Development Manager Due to illness, Dale Cropper was not in attendance. This presentation will be rescheduled.

LIBRARY BUSINESS

APPROVE FINANCIAL, AND GIFTS, GRANTS, AND DONATION REPORTS Chosa presented the Financial statements through February 2019. Motion by , seconded by , to approve the financial statement and the January and February Gift , Grants and Donations as follows:

Brown County Library

Gifts, Grants & Donations Report

January 2019

Gifts & Donations

| | | | |
|----------|-------------------------------------|---------------------|---------------------|
| 01/04/19 | J. Sawyer | 50.00 | SW Programs |
| 01/16/19 | S. Karnz | 300.00 | WH Fiction |
| 01/16/19 | Coco's Urban Cottage | 6.80 | General |
| 01/23/19 | Friends of the Brown County Library | 225.00 | Prog Supplies |
| 01/23/19 | Friends of the Brown County Library | 4,000.00 | Stack & Steeples |
| 01/23/19 | D. Ziesemer | 5,000.00 | Books K-5th |
| 01/31/19 | Friends of the Brown County Library | 1,312.00 | Room Reserve Maint. |
| 01/01/19 | Ashwaubenon | | Donation Box |
| 01/01/19 | Bookmobile | | Donation Box |
| 01/01/19 | East | | Donation Box |
| 01/01/19 | Weyers/Hilliard | | Donation Box |
| 01/01/19 | Customer Service | | Donation Box |
| 01/01/19 | Kress | | Donation Box |
| 01/01/19 | Pulaski | | Donation Box |
| 01/01/19 | Southwest | | Donation Box |
| 01/01/19 | Wrightstown | | Donation Box |
| 01/01/19 | Total Donations | \$ 10,893.80 | |

Brown County Library

Gifts, Grants & Donations Report

February 2019

Gifts & Donations

| | | | |
|----------|-------------------------------------|----------|----------|
| 02/14/19 | Friends of the Brown County Library | 1,554.10 | Programs |
| 02/01/19 | Coco's Urban Cottage | 4.60 | General |
| 02/01/19 | | | |
| 02/28/19 | | | |
| 02/28/19 | | | |

| | | | |
|----------|------------------------|--------------------|---------------------|
| 02/28/19 | | | |
| 02/28/19 | | | |
| 02/01/19 | Ashwaubenon | 31.00 | Donation Box |
| 02/01/19 | Bookmobile | 1.23 | Donation Box |
| 02/01/19 | East | 31.96 | Room Reserve Maint. |
| 02/01/19 | Weyers/Hilliard | 79.50 | Donation Box |
| 02/01/19 | Customer Service | 63.99 | Donation Box |
| 02/01/19 | Kress | 18.37 | Donation Box |
| 02/01/19 | Pulaski | 12.15 | Donation Box |
| 02/01/19 | Southwest | 5.49 | Donation Box |
| 02/01/19 | Wrightstown | | Donation Box |
| 02/01/19 | Total Donations | \$ 1,802.39 | |

Motion carried.

FACILITIES REPORT

Beyler reported that the

PERSONNEL UPDATE

COMMUNICATIONS/PROGRAMMING UPDATE Lagerman reported that the Friends Born to Read program will distribute 150 baby kits during National Library Week to new parents at all four area hospitals. The program is meaningful to parents as they often respond to the friends how special the kits are and how they appreciate the library information on the importance of reading to your child. The library recently eliminated the rental DVD program. One patron was disappointed by this because she would take advantage of regularly browsing the collection to see new releases. A staff member took that opportunity to demonstrate how to search the catalog for "movies coming soon," and the patron was very pleased and grateful.

Lagerman just attended

NICOLET FEDERATED LIBRARY SYSTEM

Approve 2018 Collection Development Grant Evaluation Report Motion by Vander Leest, seconded by Meli, to approve the 2018 Collection Development Grant Evaluation Report. **Motion carried.**

Approve 2019 Collection Development Grant Application

Motion by Vander Leest, seconded by Pletcher, to approve the 2019 Collection Development Grant Application. **Motion carried.**

Presentation and Approval of 2018 Annual Report Motion by Vander Leest, seconded by Pletcher to approve 2018 Annual Report. **Motion carried.**

APPROVE SUMMER HOURS – DENMARK BRANCH LIBRARY

Motion by Vander Leest, seconded by Running, to approve the Denmark Branch summer hours and post at the school and in local newspapers as follows:

MON | WED 1 pm – 8 pm

TUES | THURS 10 am – 5 pm

Motion carried.

APPROVE REVISED BEHAVIOR POLICY This policy is not ready but will be presented at the March meeting. **Motion** by Vander Leest, seconded by Pletcher to hold until March meeting. **Motion carried.**

APPROVE REVISED JOB DESCRIPTIONS Motion by Vander Leest, seconded by Pletcher, to take all items (A-C) at one time. **Motion carried.**

- A. Research Librarian
- B. Local History Librarian
- C. Teen Services Librarian

Aubinger questioned why the lifting requirement is not the same across job descriptions (some are 20# max and others are 40# max) and wondered why there is a difference. It was also questioned why a person is responsible for locking up alone. Rogers replied that there are never less than two staff locking up at any location. Aubinger asked for a strikeout version indicating changes, or highlighting changes or noting what is changing. Rogers agreed to provide one redlined copy and highlight one with new (specifically new) things.

Motion by Vander Leest, seconded by Running, to hold vote on job descriptions until March meeting. **Motion carried.**

Van Dyck proposed modifying the agenda by moving items 13 and 14 to follow 9. Motion by Vander Leest, seconded by Pletcher, to modify the agenda. Motion carried.

PRESIDENT'S REPORT Van Dyck asked, for presentation at the March meeting, information on where Central systems could reside. Sugden, Van Dyck, County Executive Streckenbach, Doug Marsh from County Facilities and Beth Lemke met and had a good conversation about a library/museum co-location. There are some options for additions and re-design but how it all lays out is difficult. Sugden and Lemke will meet to discuss how the space could work. Hiring an architect so actual costs can be determined is needed. The results of a past co-location study was from a different perspective and things have changed. Meli feels there is a bigger purpose for the Central Library. Feasibility needs to be determined. It was noted that operations do not necessarily belong in a downtown location.

Rodriguez asked Sugden her thoughts on the topic. She believes there is some natural alignment and is excited to talk with Lemke about what a co-location could look like but some concerns include the site and parking, accessibility, governance.

Van Dyck commented that the first hurdle is the cost. The library has programmatic needs and a space needs study is necessary. Meli is curious about management. It would be best to get this done soon so it does not delay other projects. Architect needs to programmatic needs whether the library stays, moves, or co-locates.

Van Dyck stressed that the need for a required square footage and recognizes that the number will likely be higher than what some people believe what it will be. This topic must move forward as the County Executive is working within a specific timeframe.

LIBRARY DIRECTOR'S REPORT There were no questions related to Sugden's written report that was included in the meeting packet. Other items of interest include a review of the volunteer program. It was noted that volunteers do go through a background check. Friends' volunteers are separate from the library's volunteers. Rodriguez is interested in attending meetings about Central Library. Motion by Vander Leest, seconded by Pletcher, to receive and place on file. Motion carried.

OPEN SESSION Pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session for the following three purposes: A) pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches. Administrative staff and Supervisor Tran was invited to stay. Motion by Running, seconded by Pletcher, to move into closed session at 7:23 p.m. Roll Call Vote: Aye: Rodriguez, Meli, Vander Leest, Pletcher, Aubinger, Terrien, Running, and Van Dyck. Nay: None. Motion carried.

CLOSED SESSION pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session for the following three purposes: A) pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.

RECONVENE IN OPEN SESSION Approve any action that may have been recommended in Closed Session. Motion by Running, seconded by Pletcher, to return to open session at 7:50 pm. Roll Call Vote: Aye: Rodriguez, Meli, Vander Leest, Pletcher, Aubinger, Terrien, Running, and Van Dyck. Nay: None. Motion carried.

No action taken.

OTHER BUSINESS Kathy Pletcher distributed packets she shared with members of the Joint Finance Committee at Library Legislative Day in Madison. She and others were advocating for additional library funding in the Governor's biennial budget. The statewide system redesign (consolidation for systems and services) is a complicated political process. An additional \$1.5M was included in current budget. The handout demonstrates how the money was used to stimulate lifelong learning: online classes offered free to residents; developing Wisconsin's workforce; and improving access to information through science, technology, engineering and math (STEM) programming. Continuing support of Badgerlink and Recollection WI (new) - preserving materials through digitization, are also priorities of the WI Library Association. A Wisconsin library fact sheet illustrates the impact of public, college, university, school and special libraries. As an example, there were 51 million physical items checked out (an average of one million per week); and 12.5 million uses of public internet computers and wireless internet uses statewide.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

ADJOURNMENT Motion by Vander Leest, seconded by Pletcher, to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 8:10 pm.

NEXT REGULAR MEETING:

March 21, 2019

5:15 p.m.

Central Library

Respectfully submitted, ✕

Sue Lagerman
Recording Secretary

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday March 18, 2019**
at the Brown County Resource Recovery Facility, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
Dave Landwehr
Michael Lefebvre
Mike VanLanen
Norb Dantine

Excused: Mark VandenBusch, Vice-Chair
Bud Harris
Bill Seleen
Doug Martin

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Chad Doverspike, Brown County P&RR
Samantha Jerome, Brown County P&RR
Chris Blan, Brown County P&RR
Ben Hintz, Brown County P&RR
Chris Anderson, Foth
Sara Beine, Foth
Mike Geiger, Town of Holland
Brian Roebke, Wrightstown Spirit

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved.

4) Approval/Modification – Meeting Minutes of February 18, 2019

A motion to approve the February 18, 2018 meeting minutes was made by Mike VanLanen and seconded by Dave Landwehr. Unanimously approved.

5) Announcements/Communications

No announcements

6) In-House Processing of Fire Extinguisher – Update

Chris Blan discussed the viability of processing fire extinguishers at the Brown County Hazardous Material Recovery (HMR) facility. Currently, a local business has been subsidizing the cost of fire extinguisher disposal to the point of no cost. This was done as a service to the Brown County resident. As the HMR expanded collection services to surrounding counties, fire extinguishers were one item being collected. Requesting the local Brown County business to process fire extinguishers from other counties at no cost would be an unfair expectation.

Mr. Blan explained that the full cost of this Brown County business or another third party processor to recycle fire extinguishers that come through the Brown County HMR Facility would range between \$13-\$18, with shipping being an additional cost. If Brown County were to process extinguishers in-house, the cost would be between \$5-6 per extinguisher. The HMR facility would pass this \$5-\$6 cost to Brown County residents and an \$8-\$10 per extinguisher fee to out-of-county residents for fire extinguisher disposal. Both rates being lower than private business.

7) Solid Waste Transfer Station Scale Software & Kiosk Installation RFP - Request for Approval

Mark Walter explained that the RFP has two parts to it; the first part is for construction and installation of a new scale kiosk while the second part includes the purchase and installation of scale software. The software should be able to be utilized at the current Brown County Recycling and Waste Transfer Stations as well as at the future Brown County South Landfill. The RFP will need to go through the Solid Waste Board, PD&T, and County Board before being able to be released for bids. Once the bids are received, they will be reviewed by an RFP Committee.

Mike VanLanen asked what is meant by a committee to which Mr. Walter explained that a county policy requires that a scoring committee looks at RFPs when bids come in. This is a five or seven-person committee. The Brown County Resource Recovery Department may have up to two or three representatives from the department with the rest of the committee members being made up of others outside of the department.

Mike Lefebvre asked if it is expected that the department will be able to get a standard package or custom package to which Mr. Walter answered a custom package due to the scale software that is needed. Mr. Lefebvre suggested that the RFP should address ownership of data and the breakdown of hardware and software pricing.

A motion to approve the RFP with modifications was made by John Katers and seconded by Mike VanLanen. Unanimously approved.

8) Director's Report

Dean Haen recapped 2018 for public relations regarding the Resource Recovery Department. In 2018 there were 22 media clips and 14 broadcast/radio clips that generated about \$219,000 worth of exposure.

A presentation on the Plan of Operation for the Brown County South Landfill will be given to the LMC members on June 3rd, 2019.

9) Closed Session

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Mike Lefebvre and seconded by Dave Landwehr. A roll call vote followed with the following Board members voting "aye": John Katers, Mike VanLanen, Norb Dantine, Dave Landwehr, and Mike Lefebvre. There were no "nay" votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to the BOW Cooperative Landfill Plan Agreement.

A motion was made by Mike VanLanen and seconded by Mike Lefebvre to return to open session. A roll call followed with the following Board members voting "aye": John Katers, Mike VanLanen, Norb Dantine, Dave Landwehr, and Mike Lefebvre. There were no "nay" votes; the motion was passed. **No action was taken.** The Board continued with agenda items in open session.

10) Such other Matters as Authorized by Law

No other matters.

11) Adjourn

A motion to adjourn was made by Norb Dantine and seconded by Dave Landwehr. Unanimously approved. Meeting adjourned at 3:35 pm.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department